

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2010/04 – August 22, 2011

Lower Nicola Indian Band Boardroom
181 Nawishaskin Lane, Highway 8 West

Date: _____

BOARD MEMBER'S SIGNATURE: _____

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BOARD MEMBERS PRESENT:	Harold Calla [via phone]	Shane Coutlee
	Lyndale George	Karen Johnson [via phone]
	Sharon Lindley [via phone]	Gabrielle Ollinger
	Neil Sterritt	Angela Wesley
	Stefan Zabek	

Al Fukushima [non-voting]	Ken Tourand [non-voting]
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BOARD MEMBERS ABSENT:	Clint Garcia	Terena Hunt
	Garry Merkel	

ELDERS:	Amelia Washington	Don Beauchesne
	Jim Fountain	

STAFF:	Verna Billy-Minnabarriet	Cathy Carson
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Meeting called to order at 5:00pm. Opening Prayer by Elder Amelia Washington.

1. Adoption of Agenda

B11/61 It was moved and seconded that

the regular meeting agenda be adopted. *Carried.*

2. Minutes of Previous Meetings

B11/62 It was moved and seconded that

the June 20, 2011 minutes be adopted as presented. *Carried by consensus.*

3. Executive Report

B11/63 No report.

4. *President's Report*

B11/64 Ken's report included the renewal of the TRU/NVIT affiliation agreement, a potential partnership with the Coldwater Band, UPass agreement, Aboriginal Day, SFU partnership, policy handbook review, NVIT's community celebration, Ike Barber, Mobile Trades Trailer & NVIT community planning sessions.

B11/65 Ken reported that NVIT achieved 100% on the entire Data Quality Management Plan threshold targets submitted to the Central Data Warehouse [CDW].

5. *Vice President's Report*

B11/66 Verna's report included meetings with CANDO, exploring a partnership with the Aboriginal Headstart & the Home Instruction for Parents of Preschool Youngsters (HIPPI) program, summer sessions at the Burnaby campus & exploring the development of an International partnership.

6. *Audit & Risk Management Committee Report*

B11/67 NVIT Quarter 1 Forecast [information item].

Apologies were extended to the ARM committee for the omission of the Quarter 1 forecast from the agenda of their August 5th meeting. Harold requested that the Board, by resolution, delegate authority for the ARM Committee Chair to sign documents on behalf of the Board. Harold & Cathy will draft a resolution for the next Board meeting.

B11/68 Audit & Risk Management Committee report.

It was moved and seconded that motions B11/69, B11/70, B11/71 and B11/75 be approved as presented. Carried by consensus.

B11/69 MOTION: That the Financial Information Approval [FIA] be approved.

B11/70 MOTION: That the RFP for financial audit services be approved.

A teleconference call meeting is scheduled for Tuesday October 25th for all Board members to approve the appointment of an external auditor.

B11/71 MOTION: That the financial statements to June 30, 2011 & FTE report (MD&A) be approved.

B11/72 2011/12 Ministry budget letter [information item].

B11/73 Provincial regulations for surplus & deficit [information item].

B11/74 Update on the PSAB accounting standards [information item].

B11/75 MOTION: That amended policy B.1.5 Signing Authority be approved.

7. *Education Council*

B11/76 A report on the Education Council.

8. *Strategic Planning*

B11/77 It was the consensus of the Board to continue the Strategic Planning discussions. It was agreed that the Board Executive Committee would develop a framework for a future Board meeting.

The phone connection with Karen Johnson was lost at 5:40pm.

9. *UPass Policies*

B11/78 **It was moved and seconded that**

the NVIT Board accept the results of the NVIT Student Society Referendum to adopt the UPass for eligible students in the metro Vancouver area effective September 2011 and for Management to update the appropriate tuition and refund policies. *Carried by consensus.*

The policies will be brought forward to the next Board meeting for approval.

10. *Transition to University Status*

B11/79 The transition to university status item will be discussed during the future Strategic Planning session.

11. *NVIT Community Celebration – Honouring our Past, Celebrating our Present, Planning for the Future*

B11/80 Ken reviewed the agenda for the September 14th NVIT community celebration. Verna Kirkness has accepted an invitation to be guest lecturer at the Sept 13th Speaker Series & guest speaker at the dedication of the Robert W. Sterling Sr. library. Board members are asked to confirm their attendance with Ken or Pat.

12. *Board Information*

B11/81 Circulation file folder.

13. In-Camera Meeting

B11/82 An in-camera meeting followed adjournment of this meeting.

14. Adjourn

B11/83 Regular meeting adjourned at 6:05pm.

Roundtable Discussions

DATE OF NEXT MEETING[s]: **Tuesday October 25, 4:30pm**
Board teleconference call.

Monday November 7, 2011
First Nations Financial Management Board, North Vancouver

Please submit expense claims and meeting dates attended to Pat.